



Government of **Western Australia**  
School Curriculum and Standards Authority



# **Drama ATAR course**

## **Practical (performance)**

### **examination requirements**

#### **2016**

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2016/4307[3]

## **Drama ATAR course Practical (performance) examination**

This document contains general advice to teachers, candidates and parents on the Drama ATAR course Practical (performance) examination.

Students who are enrolled in a Year 12 ATAR course pair of units are required to sit the ATAR course examination. There are no exemptions.

The practical (performance) examination for Drama will be held during the period from **Saturday, 24 September to Sunday, 2 October 2016** (weekends and public holiday included) at metropolitan locations and if required, major country locations. Candidates must be available to complete their practical (performance) examination during this time.

A *Personalised practical examination timetable* (Appendix 1) for each candidate will be made available from **Wednesday, 7 September 2016** for schools/providers to download via SIRS and for students to download via the Authority's student portal. Non-school candidates will be notified directly by mail and are not reimbursed for any associated travel costs. Country candidates must take their practical (performance) examination at the Authority's designated examination centre.

For Drama, the ATAR course examination weightings are:

- Written examination 50%
- Practical (performance) examination 50%

### **1. Reporting achievement**

Teachers are responsible for ensuring the practical (performance) requirements are met and making sure candidates are adequately prepared for the practical (performance) examination. Teachers must ensure they are using the current syllabus. Any further advice on matters related to the syllabus or assessment will be published in *11to12 Circular* which is available on the Authority website at

[http://www.scsa.wa.edu.au/internet/Publications/Circular\\_eCircular](http://www.scsa.wa.edu.au/internet/Publications/Circular_eCircular). Teachers should also refer to the ATAR course examination information published in Section 6 of the *WACE Manual 2015-16 [Revised edition]*, which is available on the Authority website at [http://www.scsa.wa.edu.au/internet/Publications/WACE\\_Manual](http://www.scsa.wa.edu.au/internet/Publications/WACE_Manual).

For all ATAR courses with a practical examination, for the pair of units, schools are required to submit to the Authority a:

- course mark out of 100 (weighted for each component)
- mark out of 100 for the written component
- mark out of 100 for the practical component
- grade for the completed pair of units.

### **2. Candidates with an injury, illness or disability**

Candidates who have a permanent disability that could prevent them demonstrating their knowledge, understanding or skills in a standard practical examination may apply to be assessed under special examination arrangements. Candidates with a long-term injury or illness which existed prior to the beginning of Term 3 are to apply for special arrangements to be examined in an alternative format if the injury or illness will affect their participation in the standard practical examination. Application is made on the form available at all schools and must be received at the Authority by **Friday, 29 July 2016**. These candidates will not be granted sickness/misadventure approval. Additional application forms may be obtained on

request or from the Authority website at

[http://www.scsa.wa.edu.au/internet/Events\\_and\\_Forms/Application\\_Order\\_Forms](http://www.scsa.wa.edu.au/internet/Events_and_Forms/Application_Order_Forms).

### **3. Provisions for sickness/misadventure**

Consideration may be given to candidates (except non-school candidates) who believe their performance in a practical examination may have been affected by an unexpected sickness, or unforeseen event beyond their control, close to or during the examination. Such candidates may apply for sickness/misadventure consideration. Application is made by the candidate by the prescribed date using the form available in schools or from the Authority website at [http://www.scsa.wa.edu.au/internet/Events\\_and\\_Forms/Application\\_Order\\_Forms](http://www.scsa.wa.edu.au/internet/Events_and_Forms/Application_Order_Forms).

A candidate with an injury or illness existing at the start of Term 3 is not entitled to apply for sickness/misadventure consideration on the basis of the existing injury or illness.

### **4. Principles of external assessment**

The marking process preserves the anonymity of the candidate and the candidate's school. This requires that candidates and their work are identified only by their SCSA student number.

The authenticity of the candidate's work must be guaranteed. It is essential that:

- the Original solo performance is original work developed by the student
- the main development of all practical work takes place in school time
- work completed away from school is regularly monitored by the teacher
- each candidate completes and signs a *Declaration of authenticity* (Appendix 2) – available on the Drama course webpage, a legal document witnessed by the supervising teacher and the school Principal to endorse the originality/authenticity of the Original solo performance
- the *Declaration of authenticity* must be kept separate from the copies of scripts that the candidate is required to bring to the examination room
- a copy of the signed *Declaration of authenticity* is kept by the teacher on record at the school
- this work is not submitted by the candidate for external assessment in any other ATAR course or program.

Teachers should monitor the student's work from the beginning to ensure that there is no plagiarism in the work that is to be submitted for marking. If the teacher has been unsuccessful in working with the student to avoid plagiarism then the teacher should sign the *Declaration of authenticity* and attach a note to this effect to the declaration at submission time.

Non-school candidates are to complete the *Declaration of authenticity* in the presence of an authorised witness. The following internet link provides a list of authorised witnesses:

[www.courts.dotag.wa.gov.au/W/witnessing\\_documents.aspx](http://www.courts.dotag.wa.gov.au/W/witnessing_documents.aspx).

## 5. Markers apply a consistent standard to assess the candidate's work

This requires:

- a marking key for the practical (performance) examination
- attendance at a marker training meeting prior to the commencement of marking
- trial marking of work to ensure a common understanding of the marking key
- the examination being marked independently by at least two markers and then reconciled.

## 6. Criteria for marking

The Drama ATAR course Practical (performance) examination marks will be awarded in relation to the following criteria:

<b>Marking criteria for Drama Practical (performance) examination</b>
<b>Part 1 – Original solo performance</b> <ul style="list-style-type: none"><li>• Voice techniques</li><li>• Movement techniques</li><li>• Role/Characterisation</li><li>• Character journey</li><li>• Elements, conventions and forms and styles of drama</li><li>• Design and technologies</li><li>• Script conventions</li></ul>
<b>Part 2 – Scripted monologue</b> <ul style="list-style-type: none"><li>• Voice techniques</li><li>• Movement techniques</li><li>• Role/Characterisation</li><li>• Elements, conventions and forms and styles of drama</li><li>• Design and technologies</li></ul>
<b>Part 3 – Spontaneous improvisation</b> <ul style="list-style-type: none"><li>• Voice techniques</li><li>• Movement techniques</li><li>• Role/Characterisation</li><li>• Elements and conventions of drama</li><li>• Given idea</li></ul>
<b>Part 4 – Interview</b> <ul style="list-style-type: none"><li>• Responses to interview prompts</li><li>• Use of drama terminology and language</li></ul>

## 7. Examination procedure

On the day of the practical (performance) examination the candidate is required to report to a supervisor at the examination centre at the scheduled reporting time. This reporting time is 20 minutes before the scheduled examination time.

The scheduled examination time for candidates is the time at which the markers will invite the candidate into the examination room, see *Personalised practical examination timetable*.

At the scheduled reporting time, the candidate reports to the registration desk with their *Personalised practical examination timetable*. Prior to the scheduled examination time, a supervisor takes the candidate to a warm-up area. The candidate's warm-up and focus activities at the examination centre must not interfere with the preparation or examination of others.

Candidates will be escorted by the supervisor to the examination room where they will sit outside until invited in by one of the markers.

Candidates who arrive 15 minutes after the scheduled reporting time will not be admitted to the practical (performance) examination and the examination cannot be rescheduled.

Candidates must ensure that nothing they wear or carry (scripts, costumes and other properties) can identify either them, their school, club or achievements. If this does occur, candidates will be referred to the Breach of Examination Rules committee.

The candidate is to leave the examination area once they have completed their examination, and must not have contact with candidates waiting to be examined, or teachers, or other parties who are seeking feedback from the examination until all the examinations have concluded. Failure to do so may result in a breach of examination rules.

The candidate must bring the following items to the practical (performance) examination:

- *Personalised practical examination timetable*
- a signed *Declaration of authenticity*
- two copies of the Original solo performance script with completed *Script cover page – Original solo performance* (Appendix 3) attached to the front of each copy
- two copies of the Scripted monologue with completed *Script cover page – Scripted monologue* (Appendix 4) attached to the front of each copy and a copy of the original section/scene from which the Scripted monologue was taken.

## 8. Script layout

### Original solo performance

Candidates must select a script layout from *Accepted script layout conventions for the Original solo performance* (Appendix 5) for their Original solo performance. The Original solo performance script must be presented in 12 point Arial font, be printed double-sided on A4 paper and have the completed *Script cover page – Original solo performance* attached to the front. Scripts will not be returned to candidates.

### Scripted monologue

Candidates should select a scripted monologue that is of sufficient complexity and has clear character challenges that allow them to perform at an appropriate Drama ATAR course standard.

The selected scripted monologue should enable candidates to establish a sense of place and time and to develop dramatic action. Characters should show a dramatic journey. Candidates should be able to build their performance, drawing on understanding of character and action from the rest of the play. Stand-alone monologues (for example, monologues written as one-off acting exercises) limit candidates. Candidates must choose monologues that enable them to explore text, sub-text and context.

The scripted monologue performed by a candidate must be from a published play text (play by a recognised playwright whose works have been produced by one or more professional theatre companies). Film and television scripts can be counted as a published play text but the sense of theatrical convention expected in a scripted monologue should be apparent in the excerpt chosen. Poetry, novels, short stories and documentary sources are not to be used for the scripted monologue performance.

The scripted monologue can be edited from an original published play text. In this case the two copies the candidate brings to the examination should consist of a copy of the original context of the monologue together with the edited monologue that will be performed by the candidate.

The publication details of the published play text that contains the scripted monologue must be recorded on the *Script cover page – Scripted monologue*. The required publication details are:

- (print source) – title of book; author/editor; publisher and date of publication or
- (online source) – full url; website; date accessed.

## **9. Equipment**

Candidates must provide (if required) sound equipment including CD player, MP3 player and dock or laptop. The Authority will provide a power supply for set-up of the sound equipment. The Authority is unable to assist the candidate with any technical issues with their sound equipment.

The candidate can bring scenery, props and costumes to the examination, limited to what they alone can carry and set-up in 60 seconds. The candidate can use an audio recording to support their Original solo performance and have a technical assistant to operate sound for the Original solo performance.

The following items will be provided in the examination room for candidate use, if required:

- one school desk and two chairs
- a warm-up space.

## **10. Attire**

The candidate will be attired in plain 'theatre blacks' and/or costume.

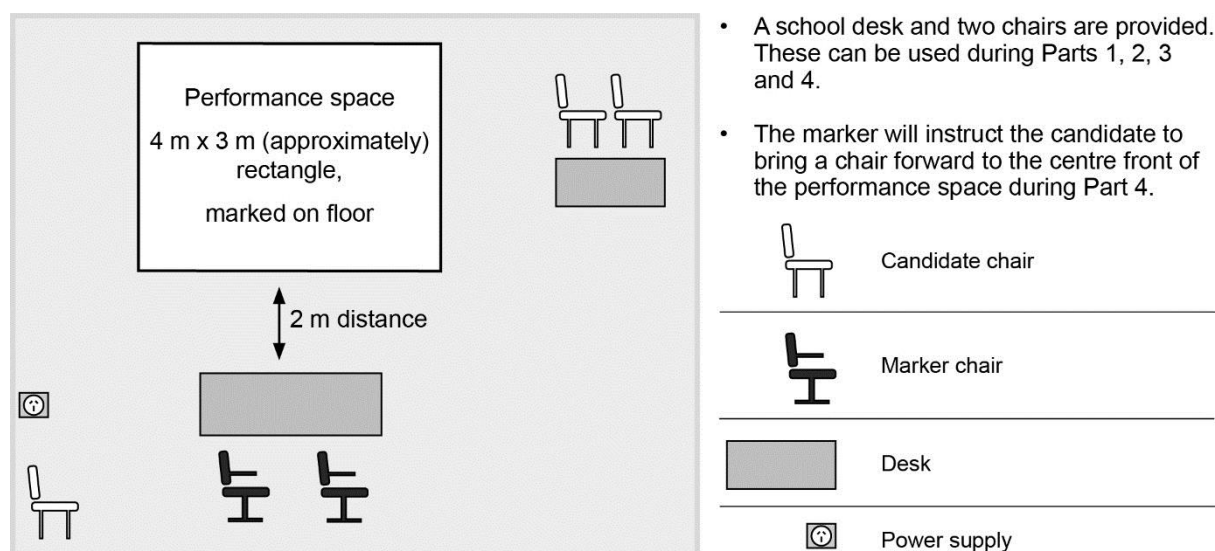
## **11. Layout of the examination room and safe practice**

All examination rooms will be set-up in a consistent manner in terms of lighting, access to power supply for sound equipment and the placement of the markers as shown in the diagram below. Candidates are required to work within the marked performance area.

It is the candidate's responsibility to ensure that their performance is safe and that the examination space is left clean and clear for the next candidate.

- Candidates must not involve the markers in any confrontational or intimidating practice during the examination.
- Candidates must not use any items made of glass.
- Candidates must not use unsafe props and practice (for example, no naked flames, breaking/broken glass, guns and knives or other weapons, including replica weapons).
- Nothing is to be used in the performance that can be spilled on the stage area. This includes liquids such as water and juice, food, sand, glitter and the spraying of substances (for example, aerosol cans).
- Candidates are asked to carefully consider the props they use. Where there are reasonable grounds for the markers to feel that these safety guidelines have been breached, they will instruct the candidate to stop the performance, and the breach will be reported to the Chief marker. The candidate can be removed from the marking process at the discretion of the Chief marker. If candidates are unsure about the suitability of props, they must check with the markers on entering the examination room.

### Examination room layout



Note: Candidates are required to work within the marked performance area.

## 12. Technical assistance

Candidates can have a technical assistant to operate sound for the Original solo performance. Note: A drama teacher **cannot** act as a technical assistant.

The technical assistant:

- can only communicate with the candidate when conducting a sound check during set-up time (they cannot prompt, applaud, cheer or comment during performances)
- can carry and set-up the sound equipment only (that is, they may not carry in any other props or costume)
- must leave immediately after the completion of the Original solo performance.



### 13. Structure of the Drama ATAR course Practical (performance) examination

Examination	Time
<b>Part 1 – Original solo performance</b> 40% of the total examination	Preparation: 60 seconds Performance duration: 4–6 minutes 15 seconds
<b>Part 2 – Scripted monologue</b> 30% of the total examination	Preparation: 60 seconds Performance duration: 2–3 minutes 15 seconds
<b>Part 3 – Spontaneous improvisation</b> 20% of the total examination	Preparation: 60 seconds Performance duration: 1–2 minutes 15 seconds
<b>Part 4 – Interview</b> 10% of the total examination	Duration: 2–3 minutes 30 seconds

The candidate is allowed up to 60 seconds from entering the room to the commencement of their Original solo performance. The markers will inform the candidate of the time limit as they enter the room. They will also ask them about their props and ask if they have any liquids, glass or anything dangerous to declare. Candidates may test their voice and sound equipment during this time in order to determine appropriate projection and the acoustics of the room.

- **Part 1: Original solo performance:** the performance will be stopped if it is still in progress after 6 minutes 15 seconds.

**Transition between Parts 1 and 2:** the candidate is allowed up to 60 seconds to set-up any props or set, or make any necessary costume changes for Part 2.

- **Part 2: Scripted monologue:** the performance will be stopped if it is still in progress after 3 minutes 15 seconds.

**Transition between Parts 2 and 3:** the markers will provide a suggestion for an improvisation based on an aspect of the Original solo performance or the Scripted monologue. The candidate is allowed up to 60 seconds to collect their thoughts and set the stage in readiness for their improvisation.

- **Part 3: Spontaneous improvisation:** the performance will be stopped if the improvisation is still in progress after 2 minutes 15 seconds.

**Transition between Parts 3 and 4:** the candidate will then be invited to bring a chair to the line at the front of the performance square, and sit in preparation for their interview.

- **Part 4: Interview:** the candidate will be asked three questions.

#### 14. Consequences of not meeting examination requirements

An alleged breach of examination rules is referred to the Breach of Examination Rules committee. Further information related to breach of examination (malpractice) can be found at [http://www.scsa.wa.edu.au/internet/Publications/year12\\_information\\_handbook](http://www.scsa.wa.edu.au/internet/Publications/year12_information_handbook). A breach of one of these rules can result in cancellation of a part or all of the practical raw examination mark.

Student action	Consequence
<b>Before the examination</b>	
<ul style="list-style-type: none"> <li>arrival 15 minutes after the scheduled reporting time</li> </ul>	<ul style="list-style-type: none"> <li>cannot sit the examination</li> <li>sickness/misadventure may apply</li> </ul>
<ul style="list-style-type: none"> <li>failure to submit a completed <i>Declaration of authenticity</i></li> </ul>	<ul style="list-style-type: none"> <li>could be referred to the Breach of Examination Rules committee</li> </ul>
<b>During the examination</b>	
<ul style="list-style-type: none"> <li>unsafe behaviour during examination</li> </ul>	<ul style="list-style-type: none"> <li>examination will be stopped</li> </ul>
<ul style="list-style-type: none"> <li>suspected plagiarism in Original solo performance</li> </ul>	<ul style="list-style-type: none"> <li>referred to the Breach of Examination Rules committee</li> </ul>
<ul style="list-style-type: none"> <li>Original solo performance is longer than 6 minutes 15 seconds</li> </ul>	<ul style="list-style-type: none"> <li>candidate will be asked to stop</li> </ul>
<ul style="list-style-type: none"> <li>Original solo performance: technical assistant communicates in some way with the candidate</li> </ul>	<ul style="list-style-type: none"> <li>referred to the Breach of Examination Rules committee</li> </ul>
<ul style="list-style-type: none"> <li>Scripted monologue is longer than 3 minutes 15 seconds</li> </ul>	<ul style="list-style-type: none"> <li>candidate will be asked to stop</li> </ul>
<ul style="list-style-type: none"> <li>Scripted monologue used is not from a complete published play text</li> </ul>	<ul style="list-style-type: none"> <li>referred to the Chief marker to investigate and then to the Breach of Examination Rules committee</li> </ul>
<ul style="list-style-type: none"> <li>Spontaneous improvisation is longer than 2 minutes 15 seconds</li> </ul>	<ul style="list-style-type: none"> <li>candidate will be asked to stop</li> </ul>
<ul style="list-style-type: none"> <li>whole performance: candidate takes too long during transitions</li> </ul>	<ul style="list-style-type: none"> <li>marker will start the timer and normal time constraints and consequences will apply</li> </ul>

#### 15. Key dates

29 July 2016	Application for special format (practical) examinations for candidates with a long-term injury or illness due to be received at the School Curriculum and Standards Authority
7 September 2016	<i>Personalised practical examination</i> timetables can be downloaded by schools/providers from SIRS and students via the Authority's student portal
24 September to 2 October 2016	Drama ATAR course Practical (performance) examination

# Appendix 1: Personalised practical examination timetable



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**2016 ATAR course examinations**  
**Personalised practical examination timetable**  
Practical (performance) examination in  
**Drama**

SCSA student number:

2	2	0	0	0	0	0	0	0
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Candidate: Sample Student

School name: Sample School

School code: 1333

Examination details

Course: Drama  
Date: Thursday, 29 September 2016  
Reporting time: 8:25AM  
Examination time: 8:45AM  
Venue: Canning College Drama Metro Practical  
Reporting Location: Student Services  
Refer to the map on the back

**These examination details are final and no changes can be made.**

Candidates must not contact the venue about the examination arrangements. Any queries must be directed to the School Curriculum and Standards Authority on 9273 6377.

Candidates must not wear or carry anything that identifies either them, their school, club or achievements. If this does occur, candidates will be referred to the Breach of Examination Rules committee.

Candidates who arrive 15-minutes after the scheduled reporting time will not be admitted to the practical (performance) examination and the examination cannot be rescheduled.

At the Reporting time candidates must submit a signed Declaration of authenticity. Failure to submit the signed declaration could result in a referral to the Breach of Examination Rules committee.

Candidates are required to sign this sheet prior to the examination. This signed timetable is handed to the supervisor when registering at the examination venue for the practical (performance) examination.

Candidates must leave the examination area once they complete the examination. Candidates must not have contact with candidates waiting to be examined, or teachers, or other parties who are seeking feedback from the examination. Failure to do so may result in a breach of examination rules.

Signature .....Date.....

**Emergency contact for candidates: Phone 9273 6377**

## Appendix 2: Declaration of authenticity



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### Drama ATAR course Practical (performance) examination 2016 Declaration of authenticity

*This form is available on the SCSA Drama course webpage and must be completed by candidates enrolled to sit the Drama ATAR course Practical (performance) examination 2016. Failure to submit a completed Declaration of authenticity could result in a referral to the Breach of Examination Rules committee.*

#### Candidate declaration

Name: \_\_\_\_\_ School Code: \_\_\_\_\_

SCSA Student  
number:

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As a candidate for the Drama ATAR course Practical (performance) examination 2016, I declare that:

- I have completed all the work submitted for Part 1 – Original solo performance through the duration of the units being examined.
- The Scripted monologue presented for this examination is from a published play text.
- None of the work performed in this examination was worked upon directly by a teacher or any other person.
- None of the work in this examination was submitted for assessment in any other course or program.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please note:

1. To maintain anonymity, this signed declaration form must accompany the candidate and be submitted to the supervisor at the examination centre. It must **not** be presented to the markers.
2. Teachers must keep a completed copy of this form on official school records.

#### Principal and teacher declarations

*This section is to be signed by the school Principal and the candidate's teacher.*

As the teacher for the above candidate, I declare that, to the best of my knowledge the Original solo performance titled \_\_\_\_\_, as described in the attached script:

- has been completed by the candidate through the duration of the units being examined
- has been developed mainly in school time, and any work away from school was regularly monitored
- has not been worked upon directly by a teacher or any other person
- has not been submitted for external assessment in any other ATAR course or program.

Teacher's name: \_\_\_\_\_

Teacher's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's name: \_\_\_\_\_

Principal's signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Non-school candidates

An authorised witness needs to witness your signature and complete this section. See the following link: [www.courts.dotag.wa.gov.au/W/witnessing\\_documents.aspx](http://www.courts.dotag.wa.gov.au/W/witnessing_documents.aspx) for a list of authorised witnesses.

#### Authorised witness

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**Drama ATAR course Practical (performance) examination 2016**  
**Script cover page – Original solo performance**

*This document is available on the SCSA Drama course webpage.*

1. SCSA Student number:

2. Title of Original solo performance:

.....

3. Character/s:

.....

4. Thesis statement: *(maximum 10 words)*

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.....

5. Brief summary: *(maximum 30 words)*

.....

.....

.....

.....

.....

6. Props declared: *(if any)*

.....

7. This is: copy 1  copy 2  (Tick one box)

**Notes for candidates:**

- A completed copy of this cover page is to be attached to the front of each of the two copies of your script.
- Scripts must be presented in 12 point Arial font.
- All pages in your script should be A4 size and secured by staples on the left-hand side.
- Pages must be presented in the correct order and printed double-sided.
- Your name, school or other identifying material must not appear on this cover page or on any page of your script.
- A completed *Declaration of authenticity* must be submitted to the supervisor on reporting to the examination centre. Failure to submit this document could result in referral to the Breach of Examination Rules committee.



## Appendix 4: Script cover – Scripted monologue



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### Drama ATAR course Practical (performance) examination 2016 Script cover page – Scripted monologue

*This document is available on the SCSA Drama course webpage.*

1. SCSA Student number: 

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2. Character/s: \_\_\_\_\_
  
3. Title of published play text: \_\_\_\_\_
  
4. Name of playwright: \_\_\_\_\_
  
5. Identifying information such as act, scene, edition, page etc: \_\_\_\_\_
  
6. Publication details of published play text:
  - (print source) – title of book; author/editor; publisher and date of publication or
  - (online source) – full url; website; date accessed.\_\_\_\_\_  
\_\_\_\_\_
  
7. Summary of dramatic action and interpretation of the Scripted monologue: *(maximum 60 words)*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
8. This is: copy 1  copy 2  (Tick one box)

#### Notes for candidates:

- A completed copy of this cover page is to be attached to the front of each of the two copies of your script.
- All pages in your script should be A4 size, and firmly secured by staples on the left-hand side.
- Pages must be presented in the correct order and printed double-sided.
- Your name, school or other identifying material must not appear on this cover page or on any page of your script.
- A completed *Declaration of authenticity* must be submitted to the supervisor on reporting to the examination centre. Failure to submit this document could result in referral to the Breach of Examination Rules committee.



## Drama ATAR course Practical (performance) examination 2016

### Accepted script layout conventions for the Original solo performance

- Candidates must consistently adhere to one of the two accepted layouts for the script of their Original solo performance.
- Original solo performance scripts are to be presented on A4 paper in 12 point Arial font and be printed double sided.

#### SCRIPT LAYOUT: SAMPLE ONE

<p>Scene One</p> <p><i>(JAMES enters the space wearing a bomber jacket, jeans and well-worn sneakers. His face is dirty and manner appears agitated.)</i></p> <p>JAMES: Of course I get a flat on the day of my big job interview. I could have got the flat yesterday when I had all day to kill. Nothing to do but watch daytime TV. Could have changed the tyre then between ad breaks!</p> <p>I can't believe Micky didn't get back to me. Some mate.</p> <p><i>(The sound of a mobile phone is heard. JAMES reaches into his pocket and answers.)</i></p> <p>JAMES: Hello? <i>(listens)</i> Micky! Thanks for getting back to me. Yeah, I do need a hand. Or did. An hour ago!</p>	<p>Character's name in capitals</p> <p>For dialogue, character names in capitals aligned left</p> <p>Dialogue indented</p> <p>Stage directions in italics and in brackets aligned left</p> <p>Stage directions in dialogue bracketed and in italics</p>
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#### SCRIPT LAYOUT: SAMPLE TWO

<p>Scene One</p> <p>JAMES enters the space wearing a bomber jacket, jeans and well-worn sneakers. His face is dirty and manner appears agitated.</p> <p style="text-align: center;">JAMES:</p> <p style="padding-left: 40px;">Of course I get a flat on the day of my big job interview. I could have got the flat yesterday when I had all day to kill. Nothing to do but watch daytime TV. Could have changed the tyre then between ad breaks!</p> <p style="padding-left: 40px;">I can't believe Micky didn't get back to me. Some mate.</p> <p>The sound of a mobile phone is heard. JAMES reaches into his pocket and answers.</p> <p style="text-align: center;">JAMES:</p> <p style="padding-left: 40px;">Hello? <i>(listens)</i> Micky! Thanks for getting back to me. Yeah, I do need a hand. Or did. An hour ago!</p>	<p>Character's name in capitals</p> <p>For dialogue, character names in capitals, aligned centre</p> <p>Dialogue indented</p> <p>Stage directions <b>not</b> in brackets, aligned left</p> <p>Stage directions in dialogue bracketed</p>
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